



## Rochester Area Literacy Council Mini-Grant Application 2017-18

RALC is pleased to offer another round of literacy-based school grants this year! Grants will be awarded for amounts between \$200 and \$1,000, depending on the number of applications submitted. The total amount awarded this year is limited to \$1,000.

These grants will be awarded **for unique and creative literacy based projects**. This project should be one that can't typically be funded by your home district, does not include a request for salary or compensation, and does not include an idea previously funded through RALC.

Each applicant must be a member of RALC. Teachers, college students, and professors are welcome to apply.

All applications are due by Friday, March 2, 2018. Additional information and applications are available at [www.rochesterarealiteracycouncil.org](http://www.rochesterarealiteracycouncil.org). Completed applications can be mailed to Lisa Moosbrugger, 29 Tobey Court, Pittsford, 14534 or emailed to [lisa\\_moosbrugger@hflcsd.org](mailto:lisa_moosbrugger@hflcsd.org). Funded applicants/projects will be notified by Friday, March 16, 2018.

Grant monies are reimbursed at the conclusion of the project. Grant winners are asked to present/publish their work as a short write-up to be submitted to the RALC Executive Board or as a poster presentation for members at a future RALC event. The presentation or published information must be submitted when receipts are submitted to the RALC treasurer. Funds will be paid when the report is received or the presentation at a RALC event has been completed.

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# RALC Literacy Mini-Grant Application

Applications must include:

Applicant's Name:

Project Leader's Name:

Other Participants:

Contact Information

Email Address:

Phone Number:

Address:

School and School District:

Please write a narrative informing the RALC Grant Committee of your proposed project. The RALC scoring rubric may be consulted for additional assistance in your writing. In your narrative include:

- Overview
- Description of the project (Include the literacy component)
- Community connection
- Goals and your predicted impact
- Timeline of implementation
- Number of participants
- Break down of costs
- Plan to report your results to RALC
- **A measure you will use to assess the endeavor's success**

**Deadline: Friday, March 2, 2018**